

**SEDBERGH PEPPERPOT CLUB INCLUDING PEPPERPOT  
MUSIC MAKERS  
CHILD PROTECTION POLICY**

Sedbergh Pepperpot Club including Pepperpot Music Makers is a registered charity and has between 180 and 200 members, all over 18. One of its major aims is to encourage music-making, particularly in the young. The object of the charity as defined in its constitution is “to advance public education in and the appreciation of the art and science of orchestral music in and around Sedbergh and District, particularly but not exclusively amongst children and young people, through the provision of financial assistance, musical instruments and accessories, performance opportunities, concerts and by any other charitable means that the Trustees may from time to time think fit.”

**Aims of this Policy:**

- to ensure the safety of any child entrusted to its care
- to protect the position of Sedbergh Pepperpot Club in the event of any allegations of misconduct towards such children
- to reassure parents and participants that the charity has the safety and well-being of such children at the heart of its activities

**Definitions**

- The Club: the Trustees, Members, Friends and Sponsors of Sedbergh Pepperpot Club and any teachers financed by it
- The Committee: the Committee of the Club who are also the Trustees of the Charity
- The orchestra: the Music Makers orchestra consisting largely of children under the age of 16 who play orchestral instruments
- Activity: any music lesson, orchestral rehearsal, concert or associated activity officially arranged by the Club
- Child: any person under the age of 16 taking part in such an activity
- Supervisor: anyone who has been approved by the Committee to look after the interests of the children involved in its activities

## **Roles and responsibilities**

- The Committee will appoint Supervisors to take responsibility for the supervision of any children involved in its activities. They will include the teachers running the orchestra or giving lessons to children in groups or individually
- The appointment of such supervisors will be subject to satisfactory checks being made with the Criminal Record Bureau (CRB) or satisfactory evidence of such checks having been made previously for similar purposes
- Two supervisors must be present at each session of the orchestra, unless the circumstances are exceptional

## **Complaints**

- Any complaint regarding the safety of the children and/or the conduct of those supervising their activities is to be referred in the first instance to the Secretary who will raise it with the Committee.
- The Committee will be responsible for dealing with any child protection issues reported to it by the Secretary and will decide, after enquiry, whether the matter needs to be reported to Social Services and/or the Police Child Protection Unit

## **Parents/Guardians**

- Before a child takes part in any activity, permission must be granted by his/her parents/guardians. Lessons for individuals will usually be given at the child's home; otherwise safeguards must be in place to ensure the child's well-being

## **Review of Policy**

- The Committee will review the policy at least every two years from the time it is adopted

**This Policy, which will be reproduced on the website under the charity's name, was formally adopted by the Committee on 11.10.07**